

# EMPLOYMENT APPLICATION



PERSONAL INFORMATION			
LAST NAME	FIRST NAME	MI	HOME PHONE/CELL PHONE
PRESENT STREET ADDRESS	CITY	STATE	ZIP CODE
EMAIL	ARE YOU AUTHORIZED TO WORK IN THE U.S.?	EMERGENCY CONTACT	

DESIRED POSITION		
TITLE OF POSITION	DESIRED SALARY/WAGE	DATE YOU CAN START
ARE YOU CURRENTLY EMPLOYED?	MAY WE CONTACT YOUR CURRENT EMPLOYER?	
HAVE YOU EVER APPLIED TO THIS COMPANY BEFORE?		

AVAILABILITY (Indicate the shifts you are available to work by marking an "X")							
	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Lunch							
Dinner							

EMPLOYMENT HISTORY			
DATE MONTH & YEAR	NAME & ADDRESS OF EMPLOYER	POSITION HELD	REASON FOR LEAVING
FROM			
TO			
FROM			
TO			
FROM			
TO			

EDUCATION			
	SCHOOL NAME & LOCATION	DATES	DID YOU GRADUATE
HIGH SCHOOL			
COLLEGE			
BUSINESS, TRADE, OR CORRESPONDENCE			

REFERENCES			
Name	ADDRESS & PHONE NUMBER	BUSINESS	YEARS KNOWN

*Employment Disclaimer & Background/Reference Authorization*

**The Corner Grill is an equal opportunity employer** dedicated to a policy of non-discrimination in employment upon any basis, including race, color, creed, religion, age, sex, national origin, ancestry, sexual orientation, marital status, military status, or the presence of any non-job-related medical condition or handicap.

**APPLICANT CONSENT TO REFERENCE CHECKING:**

As part of our hiring process, a representative for The Corner Grill will be contacting your references. This may include contacting your former employers, as well as friends, acquaintances and business associates. We may ask a series of questions about your personal background, work experience, character, education and personality. In some cases, we may use an outside firm to check your references. If we do so, we will supply you with the name of the firm conducting the check.

**AFTER READING THIS POLICY, PLEASE INDICATE YOUR AGREEMENT BY SIGNING IT IN THE SPACE PROVIDED:**

"I hereby recognize that any offer of employment to me by The Corner Grill is conditional upon my successful passing of both a reference and background screening. I understand that The Corner Grill shall conduct Pre-Employment Reference and Background Checks thoroughly and within the confines of all applicable state and federal laws.

Furthermore, I hereby release any individual, entity, and The Corner Grill from all claims or liabilities that might arise from the inquiry into or disclosure of such information, including claims under any federal, state, or local civil rights law and any claims for defamation or invasion of privacy.

I hereby voluntarily consent to and authorize The Corner Grill, or its authorized representative bearing this release or copy thereof, in connection with my application for employment with The Corner Grill, to obtain a consumer report and credit check (where applicable) for employment purposes including:

- |                         |                                      |
|-------------------------|--------------------------------------|
| Criminal History        | Department of Motor Vehicle History  |
| Reference Checks        | Certification and Licensing          |
| Educational Credentials | Employment Eligibility               |
| Employment Checks       | Social Security Number Verifications |

I authorize all persons who may have information relevant to this research to disclose such information to The Corner Grill, or its agents, and I hereby release all persons from liability on account of true and accurate disclosure. I hereby further authorize that a photocopy of this authorization be considered as valid as the original.

I hereby certify that the information I have provided in this application is true and complete to the best of my knowledge and I understand that one or more falsified statements within this application is grounds for dismissal."

Date \_\_\_\_\_ Signature \_\_\_\_\_



AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER